



# DEVELOPMENT REVIEW BOARD APPLICATION

ADDRESS OF SITE: \_\_\_\_\_

PROPOSED USE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

OWNER OF PROPERTY: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_

\_\_\_\_\_  
*SIGNATURE OF PROPERTY OWNER  
OR AUTHORIZED REPRESENTATIVE*

\_\_\_\_\_  
*DATE*

*The applicant expressly acknowledges that all development must occur in compliance with the site plan, as approved, and all pertinent City of Winslow Municipal Codes.*

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## **FOR OFFICIAL USE ONLY:**

CITY FILE NO: \_\_\_\_\_ DATE: \_\_\_\_\_ RECEIPT NO: \_\_\_\_\_

AMOUNT PAID: \_\_\_\_\_ CASH  CHECK  CHECK NO: \_\_\_\_\_

PLANS (9 SETS)



# Plan Requirements for the Development Review Board

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1. Vicinity map showing the location of the site in relation to surrounding streets and properties.
2. North arrow, scale (not smaller than 1"=40'), date of preparation with revision dates, project title, address, legal description, and zoning district.
3. Preparer's name, address, telephone number, property owner's name, address and telephone number.
4. Property boundaries and dimensions.
5. Identify adjacent development and fire hydrants within 300' of site.
6. Proposed fire lanes and new fire hydrants.
7. Existing and proposed street improvements, including sidewalks, curb and gutter.
8. Location of existing and proposed utilities.
9. Existing and proposed grades and drainage systems.
10. Existing and proposed driveways and parking areas showing size of parking space and handicapped spaces.
11. Provide detail and location of all signs, streetlights and refuse container.
12. Location and dimensions of landscaped areas including planting concepts.
13. Net density and/or lot coverage.
14. Interior floor plans with occupancy type, construction type, square footage, dimensions, doors, windows, etc.

Nine sets of plans, stamped by a licensed engineer are required for Development Review. A Development Review Board Meeting will be held approximately seven to ten days after receiving the plans.